

Americans with Disability Advisory Council (ADAAC) Minutes

Date: Tuesday, April 4, 2023

Time: 5:30 p.m.

Location: Zoom

Council Members Present:

Manuel Baca, Chair
Roger Robb, Vice Chair
Olivia Fadul
Rand Lara Porter-Park
Kerry Houlihan

City Staff Present:

John Craig, General Services Director
Amanda Trujillo, Executive Assistant
Leigh Brunner, ADAAC Attorney
Alison Eye, Minute Taker
Andie Cristerna, ASL Interpreter
Alex Luce, ASL Interpreter

Council Members Not Present:

Deann S. Griego

Members of the Public:

None

I. Call to Order

- a. The meeting was called to order at 5:34 p.m. by Manuel Baca.

II. Approval of the Agenda

- a. Chair Baca moved to approve the agenda. The motion was seconded by Vice Chair Robb. Other council members unanimously approved the motion.

III. Approval of Minutes from March 7, 2023 Meeting

- a. Member Houlihan moved to approve the March 7, 2023 minutes. The motion was seconded by Member Porter-Park and Vice Chair Robb. Other council members unanimously approved the motion.

IV. Introductions

- a. All board members who were present introduced themselves.

V. Public Comments

- a. No public comments

VI. Discuss Draft Letter to Mayor Keller

- a. Chair Baca asked the members to discuss the vote on the draft letter and if they had any suggestions on the draft letter he had sent out via email.
- b. Chair Baca asked members if they had seen the newly revised letter that Ms. Porter Parker had sent out and what they thought.
- c. Mr. Craig said that Kerry stated that there was still one correction that was needed. The correction was changing ESL interpreting to ASL interpreting
- d. Members voted to approve the letter and send it to the Mayor
- e. Mr. Craig said he and Amanda would format, print and mail out to Mr. Baca to sign. Mr. Baca will then mail it back to Mr. Craig to give to the Mayor.

VII. Discuss Website Bio's

- a. Chair Baca asked if any Members had finished writing their bio's.

- b. Chair Baca said the deadline was tonight but he hadn't finished his yet. He said he will turn it in by the end of the night and would also forward Kerry's to Amanda as well.
- c. Roger and Olivia already turned theirs into Amanda. Rand said she turned hers in as well but Amanda had not received it. Miriam said will send it in again.

X. New Business and Announcements from Members

- a. Mr. Craig talked about and how him and Amanda met with the City's IT about getting the ADAAC page move over to the General Services Web site.
- b. Mr. Craig also gave an update on the hiring of the new ADA Coordinator.

XI. Public Comment

- a. There was not public comment.

XII. Adjournment

- a. Meeting adjourned at 6:22 p.m.

Next regularly scheduled ADA Advisory Council Meeting will be Tuesday, May 2, 2023.

Manuel Baca, Chair

Date